

August 3, 2001

## Dear Community Leader:

As a community organization registered with the City of San Antonio, the Planning Department is asking your organization to complete the attached "Update Form." The information you provide will be used to update our Neighborhood Associations and Community Organizations Listing.

Please return the completed form, along with the necessary attachments, to the Planning Department by Monday, September 3, 2001. Once the updates are completed, the Planning Department will have current information for the Community Organizations Listing. You can request the listing from the Planning Department anytime throughout the year.

The Planning Department's website (<a href="www.sanantonio.gov/planning">www.sanantonio.gov/planning</a>) also has an abridged Community Organization and Neighborhood Association Listing. This information can be accessed at City libraries, at the City's electronic kiosks found in shopping malls, and on personal computers.

Thank you for responding and making the Neighborhood Associations and Community Organizations Directory a current and valuable resource for the entire community. Please call the Planning Department, Neighborhood and Urban Design Division, at 207-7873 if you have any questions. Also, please write, call or fax the Planning Department to inform us of changes in your contact person, boundaries, or other news throughout the year.

Emil D. Manairrain, AICD, AIA	
Emil R. Moncivais, AICP, AIA	
Director, Planning Department	

Sincerely,